

SUBJECT NO: 1

Subject : - ESTABLISHMENT - U.D.A. - Visakhapatnam - Engineering Wing - Sanction for creation of some of the posts - Request - Reg.

AGENDA NOTE :

The Government have been requested in this office letter Rc. No. 976/85 A1 dt. 18.9.89 to issue necessary sanction for creation of the posts as indicated below, so as to enable the V.U.D.A. to complete the works taken up in within the time schedule.

A copy of this office letter dt. 18.9.89 addressed to Government which contains the details of works on hand is enclosed for information of Board.

S1. No.	Category of the posts.	Minimum requirement.	Staff available at present	Balance staff required.
1.	2.	3.	4.	5.
1.	Executive Engineer	4	1	3
2.	Dy. Executive Engineer	17	13	4
3.	Assistant Executive Engineer/Assistant Engineer.	35	17	18
<u>Office Staff:</u>				
1.	Head Draughtsman Gr.I	1	-	1
2.	D'Man Grade.III	2	1	1
3.	Sr. Assistant/ Jr. Assistants.	2	1	1
4.	Steno Typists.	1	-	1
5.	Typists.	1	1	-
6.	Tracers.	2	1 (NMR)	1

contd...

-2-

In response to the said letter the Government have requested this office to send Resolution of the Authority for according sanction of additional posts vide Government post copy of T.M.NO.2528/B1/89-1 M.A. dt. 23.9.89.

The matter is placed before the Authority for ratification of the action of Vice Chairman in having addressed the Government in anticipation of approval of Authority for necessary sanction for creation of the posts for completion of works taken up by V.U.D.A. within the time schedule and the Government may be requested to accord sanction for creation of the posts indicated in the said statement.

Approved and Ratified.

[Handwritten Signature]

18/2/92

V.C. & S.O.