

SUBJECT NO: 99

Sub: VUDA - Administration - Taking the services of Computer Operators / Data Entry Operators on Outsourcing basis - Reg.

Ref : File Rc.No.3324 / A / PM / 2005

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In VUDA there is shortage of Typist due to promotion to the higher cadres and only two regular typists are presently working in VUDA. Further due to improved workload also the services of computer operators / Data Entry operators were required to cope up with the Work Load. Therefore the services of Computer Operators were taken on Out Sourcing basis through the agencies on Tender basis in accordance with the guidelines prescribed in GO RI.No.2501 dt. 13-7-2006 of Principal Secretary of Govt. (R&E), Finance Department Govt. of A.P. At par with the computer operators the services of one Telephone operator is being utilized in VUDA on outsourcing basis.

Besides the above the services of 3 Nos. of AutoCAD operators have been taken for the work at Project wing and Master Plan works at Planning Wing.

The services of 3 Nos. of operators are being taken on out sourcing basis to work on Tally software in Accounts section.

Accordingly proposals have been submitted to the Vice Chairman, for approval of

- 1) Sanction of Rs. 3.62 Lakhs towards Hiring charges for continuing 15 Nos. of Computer operators, 1 Nos. of Telephone operator and 2 Nos. AutoCAD operators from June'10 to August'2010 from M/s Milenium Software Solutions.
- 2) Permission to call for fresh Tenders from agencies for supply Computer Operators / AutoCAD operators / Tally operators / Steno cum typist and Telephone operator on Outsourcing basis.

The Vice Chairman has approved the above proposals. The subject is placed before VUDA Board for perusal and necessary ratification.

VUDA Resolution No. 99, dated. 30-7-2010

Perused and Ratified

99/10


Collector & Chairman

VUDA