

SUBJECT NO. 101

Read this office Pros.Re.No. 1425/72 C3 dt. 17-4-72 granting earned leave of 45 days to Sri V.Someswara Rao, Supervisor and promoting Sri K.S.Suryanarayana Raju, Surveyor as Supervisor in the scale of Rs. 200-12-320-16-400 in anticipation of the approval of the Trust, in view of the urgency of relief requested by Sri V. Someswara Rao.

The Trust is requested to approve the promotion of Sri K.S.Suryanarayana Raju as above.

Note: Sri K.S. Suryanarayana Raju is the most senior of all surveyors.

SUBJECT NO. 102.

Read the three quotations received from 1) M/s. V.Ramana & Sons, Visakhapatnam 2) Sri Venkateswara Automobiles, Visakhapatnam and 3) Nirmala Automobiles in response to this office letter Re. 638/68 C1 dated 25-2-72 for repairs to this office Jeep APV 5071.

Read the office note dt. 2-3-72 stating that the quotation of M/s. V. Ramana & Sons, Visakhapatnam for Rs. 1665/- is the lowest. The Trust is requested to accept the quotation of M/s. V.Ramana & Sons.

NB: The above said quotation was accepted in anticipation of the approval of Trust.

SUBJECT NO. 103

Read revised G.O.Ms.No. 89 Finance (PPR and L) Department dt. 22-2-72 (copy enclosed) enhancing rates of Festival advance admissible to the Non-Gazetted Government Officers including Class IV employees.

The Trust is requested to adopt the said G.O.

SUBJECT NO. 104.

Read G.O.Ms.No. 90 dt. 26-3-70 sanctioning payment of advance to Government servants for celebration of marriages. The Trust is requested to adopt the said G.O.

Read application dt. 14-2-72 of Sri P. Satyanarayana, typist of this office requesting to sanction an advance of Rs.1000 for his marriage.

The Trust is requested to sanction the same.

Note: The applicant is eligible for the advance applied for. As per the terms of G.O he has satisfied the conditions specified therein by offering sufficient personal security. The amount has been paid to the applicant in anticipation of approval of the Trust.

Approved.

*[Signature]*

Approved.

Adopted.

Sanctioned and approved.

*[Signature]*