

Sub:-Purchase of "SOLUTROM" 12 Digit Electronic calculator - Reg.

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The work load in the Accounts Section has increased after the constitution of Visakhapatnam Urban Development Authority and on creation of Division No.1 & II. The main items of work involves the aggregating, allocating and tallying of the daily totals of receipts and expenditure, preparation of monthly and Annual accounts of Visakhapatnam Urban Development Authority and preparation Bank reconciliation Statements, inscripting the figures of the divisions of Executive Engineer-I and Executive Engineer-II. In view of the complexity of the work a 12 digit Electronic calculator having pointer cum display facility has been purchased from the Blue Star Limited. The cost of the calculator including A.O.S.T. at 4.3% is Rs.2,839.65.

The Visakhapatnam Urban Development Authority is requested to ratify the action taken to purchase the calculator.

