

SUBJECT No.724

Re.No.8437/94/A1

Sub:- Establishment - VUDA - Creation or upgradation of the post of P.S. to Vice Chairman, VUDA and its appointment - Reg.

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AGENDA NOTE:

One post of U.D.Steno Typist was sanctioned in G.O.Ms.No. 958 M.A., dt.6-8-62 in the Erst-while Town Planning Trust. This post has been utilised at the Chamber of Vice Chairmen, VUDA.

One post of Spl.Category Stenographer to Vice Chairman was created in the Scale of Rs.1330 - 2700 with effect from 13-1-90 in terms of G.O.Ms.No.590 M.A., dt.5-10-89 and promoted Sri K.L. Narasinha Murthy, U.D.Stenographer (Sr.Stenographer to Vice Chairman) as Special Category Steno-grapher with effect from 13-1-90 in the Scale of Rs.1330-2700 (1986 Pay Scales) vide this Office Proceedings 9370/88/A1/Dt.13-1-90 in terms of Draft A.P.U.D.As Sub-ordinate Service Rules for the State prepared by the Government for the posts approved in G.O.Ms.No.590,M.A./dt.5-10-89, subject to ratification by the VUDA Board. The Board has ratified the action vide Resolution No.4 dt.15-2-92. The post of U.D.Stenographer has not yet been filled in.

The services of Sri K.L.N.Murthy were regularised with effect from 13-1-90 and declared his probation in the cadre of Special Category Stenographer on 12-1-91 A.N. vide this office Proceedings Re.No.1558/92/A1/Dt.18-3-92.

At present the work load at the Chamber of Vice Chairmen has been increased abnormally. Hence there is every need to create one post of P.S. to Vice Chairman.

In G.O.Ms.No.590, M.A., dt.5-10-89 constituting the A.P. U.D.As Sub-ordinate Service, the post of P.S. to ViceChairman has been covered. As per the draft service rules prepared by the Government for the cadres of the said G.O., the following is the Scale of Pay, method of recruitment, qualifications etc.

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Sl. No.	Name of the Post.	Scale of Pay. Rs.	Method of recruitment.	Qualifications
1.	P.S. to Vice Chairman.	1550-3050 (1986 Pay Scales)	Appointment from the category of Special Category Stenographer or by deputation from similar category or posts from Government Department or by Transfer and appointment from A.O. of the U.D.A.	Must be a graduate of recognised University and must have put in a service of 3 year in the category of Spl. Category Stenographer or Sr. Asst. in U.D.A.s. Must pass Accountant Test for Subordinate Officers conducted by the A.P.P.S.C.

As per the said Draft rules, the appointing Authority is the Government. As per Regulations 10(1) of the Act No.2 of 1994 of Andhra Pradesh (Regulation of appointments to public services and rationalisation of staff pattern and pay structure) Act 1994, no post shall be created in any office or Establishment without the previous sanction of Government. The post P.S. to Vice Chairman has not been covered either in the VUDA Staff Recruitment & Service Regulations approved in G.O.Ms.No.560 M.A., dt.29-6-82 or in the A.P.U.D.A.s Rules approved in G.O.Ms.No.611, M.A. dt.22-11-88 for the Officers or in the Ministerial Service Rules ordered to be followed by the Government by all U.D.A.s in G.O.Ms.No.424, dt.4-8-94.

The following are the service particulars of Sri K.L.N. Murthy, Spl. Category Stenographer.

1. Appointed as L.D. Steno-Typist on 25-4-78.
2. Promoted as U.D. Steno on 9-9-86.
3. Promoted as Spl. Category Stenographer on 13-1-90.

Qualifications:

4. 4.a) Passed B.A. Examination.
- b) Shorthand - English Higher Grade .. A.P. GOVERNMENT.
- do - English Higher Grade .. Tamilnadu Government.

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- c) Typewriting English Higher Grade.
- d) Typewriting English High Speed.
- e) Typewriting Telugu Higher Grade.
- f) P.G. Diploma in Computer Application (PGDCA).
- g) Accountant Test for Sub-ordinate Officers Part-I.
- h) Account Test for Local Bodies Part-I and II.

In view of the above, the matter is placed before VUDA for recommended to the Government on the following:

1. To create or upgrdate the existing S.C. Steno to the post of P.S. to Vice Chairman in the time scale of Rs.1550 - 3050 (Pay Scale of 1986).
2. To promote Sri K.L.N.Murthy, Special Category Steno to Vice Chairman in the above post.

The Government was already addressed in this matter in his Office Ir.No.8437/94/A1/dt.9-1-95. The same is brought to the Notice of the Board.

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The action of the Vice chairman in having sent the proposal to the Govt is approved and ratified.

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